## Objection to a Motion or Application & Amended Objection to a Motion or Application

Last Updated: October 20, 2005

## DO NOT USE THIS CATEGORY IF YOU ARE ATTEMPTING TO FILE AN:

- Objection to Confirmation of Plan (See Plan Category)
- Objection to Exemptions (See Motion Category)
- Objection to Claim (See Motion Category)
- 1. <u>Log into CM/ECF</u>.
- 2. Select Bankruptcy.
- 3. Select **Answer/Response**.
- 4. Select Reference an existing motion/application.
- 5. Enter the **Case Number**. Click **Next**.
- 6. Click on the drop down arrow and select either **Objection**, **Resistance**, **Reply**, **or Response**. Your selection must match the pdf. Click **Next**.
- 7. **Select** the party filer. If the party filer is not listed, click <u>Add/Create New Party</u>. Click **Next.**
- 8. **Browse** to select the Objection or Amended Objection pdf file. Click **Next**.
- 9. Click in the box next to, "Refer to existing document(s)?" Click Next.
- 10. **Events Category** screen displays:
  - Select the category to which the document you are objecting/responding to was filed.
  - If you are not sure of which category to choose, select all of the categories by clicking and dragging the mouse over all categories.

Click Next.

- 11. Click in the box next to the docket event that you are objecting to. Click **Next**.
- 12. If needed, modify the text according to the court's procedures. Click **Next**.
  - **NOTE:** When filing an **Amended Objection**, click the down arrow and select **Amended**.
- 13. **Verify** the final docket text before submitting. If correct, Click **Next**.

## **CAUTION!!**

- This is the last screen. Clicking **Next** will submit this document to the database.
- If the final docket text is incorrect, click the browser **Back** button to find the screen to be modified.
- To abort or restart the transaction, click the **Bankruptcy** hyperlink on the **CM/ECF** Menu bar.
- 14. **Notice of Electronic Filing/Receipt** screen displays.
  - WARNING: IF THE NOTICE OF ELECTRONIC FILING SCREEN DOES NOT APPEAR, DO NOT REFILE YOUR DOCUMENT. CALL THE CLERK'S OFFICE.

The Notice of Electronic Filing is the verification that the filing has been sent electronically to the court's database. It certifies that this pleading is now an official court document